

## **Czech Post office - changing delivery conditions**

Dear students staying at Halls of Residence of Brno University of Technology,

for proper delivery is necessary to state the exact post address so that there would be no doubts neither about the person supposed to receive the consignment nor about the place it should be delivered to.

The post address should contain the following details in the order given:

- Recipient: VŠ koleje Pod Palackého vrchem (Halls of Residence)
- **Name and surname, block number + room**
- Name and number of the street - **Kolejní 2**
- Postcode – **612 00 Brno**

In case the stating of the proper address cannot be ensured, it is necessary to fill in “Consignment delivery to the proxy specified by the addressee application.”

You can find further information at Czech Post office (Česká pošta) website.

In Brno 15<sup>th</sup> September 2017

Mgr. Jana Pokorná, Ph.D.  
Head of the accommodation department